



Port Jervis High School  
 10 Route 209  
 Port Jervis, New York 12771  
 Main Office Tel 845-858-3100 Ext 1  
 Fax: 845-858-2895  
 Guidance Ext 5 Fax: 845-858-3239

Andrew Marotta  
 Principal  
 Heidi Nyland, Thomas Rickard  
 Assistant Principals

Guidance Counselors  
 Kate Oldham, Chairperson  
 Julie Balogh, Laurie Kahmar  
 Catherine Lane, Christopher Stellato

11/4/16

Dear Superintendent Bongiovi & PJCS D Board of Education members,

I am writing to share the following information with you and ask your approval for this proposed National Honor Society trip. My college roommate, Kevin Spainhour, is Principal of West Stokes HS in King, North Carolina. We have been bouncing this idea around for a couple of years now and we'd like to make it happen this year. After collaborating with Ms. Cassara this summer, we developed the following plan for a National Honor Society trip to NC:

Proposed dates of trip: March 9th-12th 2016  
 Location: King, NC located near Winston Salem, NC  
 Cost per pupil: Approximately \$200.00  
 Chaperones: Ms. Cassara, Mr. Santos, Mr. Marotta, tbd  
 Departure by bus: Approximately 6:45am on 3/9/16

**Proposed Schedule:**

*Thursday Night. 3/9*

Dinner @ Camp Hanes

Ice Cream Social with PJHS & WSHS

*Friday 3/10*

Breakfast @ West

Shadowing through 2nd period (11:30)

Lunch @ West

Team Building both Schools @ Camp Hanes

Leadership Conference

Early Dinner @ Camp Hanes

Attend Spring Sporting Events

*Saturday 3/11*

Breakfast @ Camp Hanes

Morning Service Project

Lunch (Dairo?)

Complete Service Project

Joint Recreational Activity

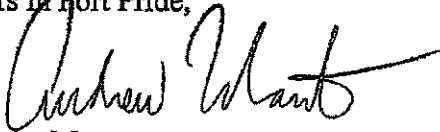
Dinner/Cookout @ WSHS

Possible Movie Night in the WSHS Courtyard

*Sunday 3/12*  
Early Morning Departure

The trip would be bringing together young people from different communities for service, sharing, friendship, and to develop a new NHS exchange. It is our hope that the students and staff from West Stokes would visit next fall for a similar type experience on our home turf. Please see Ms. Cassara, Mr. Santos, or myself for any questions. Thank you.

Yours in Port Pride,

A handwritten signature in black ink, appearing to read "Andrew Marotta". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Andrew Marotta  
Principal