



Port Jervis
SCHOOL DISTRICT

Lisa Buczek
Administrative Aide
9 Thompson Street
Port Jervis, New York 12771

Phone (845) 858-3100 ext. 15533
Fax (845) 858-3265

July 08, 2016

To Whom It May Concern,

I am requesting permission from the BOE to approve the Port Jervis Free Library Budget of \$998,700 for the upcoming 2016-2017 tax warrant. Payments will be made according to the following schedule:

September 15 th	\$203,770
October 15 th	\$397,500
October 30 th	<u>\$397,500</u>
	\$998,770

If you need additional information, please feel free to contact me at the above telephone number.

Sincerely,

Karen Howard
School Tax Collector