

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

MEETING MINUTES

March 21, 2017 Meeting

The Regular Meeting/Budget Workshop of the Board of Education was held on March 21, 2017 in the High School Cafeteria.

Members Present: Judith Amato
Brian Dewey
Deborah Lasch (*arrived at 7:41pm*)
Valerie Maginsky
Tanya Parker-Hughes
Catherine Sadaghiani
Florence Santini
Robert Witherow

Members Absent: William Smith

Others Present: Thomas Bongiovi, Superintendent of Schools
Cynthia Benedict, Assistant Superintendent for Instruction
Lorelei Case, Assistant Superintendent for Business
Kristen Lopez, Clerk of the Board
Linda Spinapolice, Montague Board of Education Representative

Call to Order – Agenda Item 1

Vice-President Sadaghiani called the meeting to order at 7:01 pm.

Motion to Enter into Executive Session – Agenda Item 2

There was no Executive Session held on this date.

Regular Session Resumes – Agenda Item 3

The Pledge of Allegiance was led by Valerie Maginsky, followed by a moment of silence.

Presentations – Agenda Item 4

Superintendent Bongiovi and Vice-President Cathy Sadaghiani presented Diplomas for January Graduates Samantha Lane and Courtney Long, and issued a Certificate of Recognition to Michael Firth, TASC Program Graduate.

Mr. Semerano and Coaching Staff presented certificates to NYSPHSAA Scholar Athletes for Winter Sports, and two special Certificate of Excellence Awards to Kaylah Butts-Quarshie and Parker Tidd.

Public Comment – Agenda Item 5

Joan McBride, speaking in the capacity of a taxpayer and resident, shared her opinion and concerns regarding the Administrative Contract Extensions.

Administrative Reports – Agenda Item 6

Mrs. Benedict relayed a number of important announcements during her report:

- A reminder to parents of students that are entering K in the upcoming school year:
 - Our next day of registration is at HBE Wednesday, March 29th and then the 30th at ASK, from 3:30-5:00 PM
 - All K-Registration dates & times are posted on the homepage of our website.
- Parents of students in grades 3-8: Please be advised that NYS testing administration dates begin on March 28th. A letter was sent home to parents expressing the expectation that all of our grades 3-8 children will participate in the assessments. In the letter, which can also be found on our district website, Mrs. Benedict outlined the changes in the testing program that NYS has implemented in response to concerns expressed from schools and parents. She emphasized that student participation in the NYS assessments is vital to guide our education program, teacher instruction and each student's academic success. Mrs. Benedict thanked parents for their support.
- A Parent Involvement Night was held last week at PJMS.
 - MS English and Math teachers presented parents and community members with an overview of the content of the NYS assessments and scoring. The teachers were available to answer questions to all testing and curriculum related questions and offered specifics of the tests as well as a comprehensive overview of classroom instruction.
 - Due to the snowstorm last week, HBE 's Parent Involvement Night was rescheduled for March 21 from 6-7:30 pm. Children had the opportunity to play in the gym while parents were provided a variety of topics with a focus on NYS testing, our new writing program, Units of Study, technology safety and RTI
 - PJHS is offering a Freshman Orientation on April 27th for current 8th grade students and their parents at 6PM. The HS staff will be available to meet with parents & students. This is an opportunity to visit the HS & discuss our programs.
- Due to the recent winter weather the district is extending the date of our Indoor Walking Trail through Friday, March 31st.
- The MS has a mandatory trip meeting on March 23RD AT 6:30 PM IN THE MS auditorium for parents and students who will be going on the class trip to Washington DC

Mrs. Benedict asked that everyone refer to our website for information about all PJ programs offered.

Mr. Bongiovi informed the public that the school district has now used all of their allotted snow days. He stated that in the event we needed to take another snow day, the dates of "giving back" a day to the District is as follows: May 26, April 17 and April 10.

Mr. Bongiovi announced that the School Administrators Association of New York State (SAANYS) awarded Nicole Ey, Assistant Principal of ASK an Excellence in Administration award and she will be honored at a celebratory event on May 5th in Latham, NY, and she will be featured in the SAANYS monthly newsletter in the News and Notes section in April. He thanked Shannon Johnson from ASK who nominated Mrs. Ey for this award, and congratulated Mrs. Ey for being selected and praised her achievement. He stated that we did have another Assistant Principal, Heidi Nyland, receive this award in the past.

Agenda Item 7 - Consent Items

Brian Dewey moved, seconded by Flo Santini to approve Agenda Item 7 Consent items as follows. Motion carried with a 7-0-2 (Lasch, Smith) vote:

- a. **Minutes from the March 7, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Minutes from the March 13, 2017 Special Executive Session Meeting (Section 1, Minutes)**

c. Committee on Special Education Minutes (Section 1, Minutes)

CSE Meeting Dates: *February 2017:* 14(2017-2018, 21 (Revised), 21(2017-2018), 23, 24(2017-2018), 27, 27(2017-2018) 28, 28(2017-2018)

March 2017: 1, 1(2017-2018), 2, 2(2017-2018), 3, 7, 7(2017-2018) 8
8(2017-2018)

CPSE Meeting Dates: *March 2017:* 3(2016-2017), 3(2017-2018), 7, 13

d. Financial Reports for February,2017 (Section 1, Financial Reports):

- Treasurer's Report (Section 1, FR-1)
- Appropriation Status Detail Report (Section 1, FR-2)
- Revenue Status Report (Section 1, FR-3)
- Check Warrant Report (Section 1, FR-4)
- Budget Transfer Schedule Report (Section 1, FR-5)

e. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)

f. Resignation(s):

Name: Anthony Woolsey
Position: Custodian
Assignment: District Wide
Effective: March 6, 2017

g. Retirement(s):

Name: Sharon Krause (37 years)
Position: Teacher
Assignment: ASK
Effective: June 23, 2017

Name: Timothy Moul (33 years)
Position: Teacher
Assignment: HBE
Effective: June 26, 2017

Name: Terence McGuire (33 years)
Position: Teacher
Assignment: Middle School
Effective: June 30, 2017

Name: Doreen Semerano (30 years)
Position: Teacher
Assignment: HBE
Effective: June 24, 2017

Name: Geri Kirchner (20 years)
Position: Teacher
Assignment: HBE
Effective: January 31, 2018

Name: Mary Grace Carlton (20 years)
Position: Teacher
Assignment: ASK
Effective: June 30, 2017

h. Surplus Equipment for Discard (Section 1, Other Consent)

Agenda Item 8 - Appointments (Section 1, Personnel)

Robert Witherow moved, seconded by Valerie Maginsky to approve Agenda Item 8 as follows.
Motion carried with a 7-0-2 vote:

A. Instructional Staff

Name: Lisa Cunningham
Position: Art Teacher – Leave Replacement
Assignment: HBE
Reason: Vacancy No. 1967
Probation: N/A
Effective: March 13, 2017 – April 7, 2017
Salary: \$ 53, 532 – Step 1
 1,500 – Masters
 2,714 – Credits (59)
 \$ 57,746 (Pro-rated)

B. Support Staff

Name: Thomas Faggione
Position: Public Information Specialist – Provisional to Permanent
Assignment: District Wide
Reason: N/A
Probation: N/A
Effective: March 22, 2017
Salary: No Change

Name: Jason Sisco
Position: Lead Water and Safety Specialist – Provisional to Permanent
Assignment: District Wide
Reason: N/A
Probation: N/A
Effective: March 22, 2017
Salary: No Change

C. Substitute Teachers/RN's:

**Denotes College Students*

Bold=Home Tutor

<i>A = Certified</i>	<i>B= Bachelor's Degree</i>	<i>C = 48 or More College Credits</i>	<i>Nurse</i>
John Burns			

Agenda Item 9 - Approval of the Kevin P. Cunningham Scholarship (enclosure no. 1)

Flo Santini moved, seconded by Brian Dewey to approve Agenda Item 9. Motion carried with a 7-0-2 vote.

Agenda Item 10 - Approval of the Port Jervis Varsity Club Scholarship '17 (enclosure no. 2)

Tanya Parker-Hughes moved, seconded by Valerie Maginsky to approve Agenda Item 10. Motion carried with a 7-0-2 vote.

Agenda Item 11 – Nomination of the Following Candidates for the Orange-Ulster BOCES Board (enclosure no. 3)

- a) Larry Berger, Cornwall School District
- b) Martha Bogart, Goshen School District

Brian Dewey moved, seconded by Flo Santini to approve Agenda Item 11. Motion carried with a 7-0-2 vote.

Agenda Item 12 – Resolution to Approve Inspectors of the Election/Alternates and Voting Machine Custodians for the 2016-2017 School Year (enclosure no. 4)

Judy Amato moved, seconded by Flo Santini to approve Agenda Item 12. Motion carried with a 7-0-2 vote.

Agenda Item 13 – Discussion on Funding of Capital Reserve (enclosure no. 5)

Tanya Parker Hughes moved, seconded by Valerie Maginsky to approve Agenda Item 13. After much discussion, the Board Members voted to fund 3 million of the Capital Reserve. Resolution to be placed on the April 4 Agenda. Motion carried with a 7-0-2 vote.

Agenda Item 14 – Approval of Contract for Health and Welfare Services for the 2016-2017 School Year between Newburgh Enlarged City School District and Port Jervis City School District (enclosure no. 6)

Valerie Maginsky moved, seconded by Brian Dewey to approve Agenda Item 14. Motion carried with a 7-0-2 vote.

Agenda Item 15 – Discussion of Internal Audit (enclosure no. 7)

Flo Santini moved, seconded by Judy Amato to discuss Agenda Item 15. After much discussion, the Board suggestion for an internal audit would be to review purchasing procedures. Motion carried with a 7-0-2 vote.

Agenda Item 16 - Discussion on Applying Additional Principle to Upcoming Bond (enclosure no. 8))

Flo Santini moved, seconded by Brian Dewey to discuss Agenda Item 16. After much discussion, the Board agreed to apply an additional \$125,000 Principal and asked that the agreed amount of additional principle applied to the Bond be put in an amendment and placed on the April 4 Agenda. Motion carried with a 7-0-2 vote.

Agenda Item 17 - BE IT RESOLVED that the Port Jervis City School District Board of Education hereby Nominates Valerie Maginsky of the Port Jervis Board of Education for the NYSSBA Champion for Change Award

Tanya Parker Hughes moved, seconded by Judy Amato to bring this item to the floor for discussion. After much discussion, no action was taken on this item Vote 4-2(Amato, Parker-Hughes)-1. Two Members abstained (Dewey, Maginsky).

Agenda Item 18 – Policies:

Second and Final Reading

Policy No. 5411 – Procurement of Goods and Services

Policy No. 5660 – School Food Service Program (Lunch and Breakfast)

Policy No. 6551 – Family and Medical Leave Act

Policy No. 7133 – Education of Homeless Children and Youth

Policy No. 7330 – Searches and Interrogations of Students

Flo Santini moved, seconded by Brian Dewey to approve Agenda Item 18. Motion carried with an 8-0-1 vote.

Agenda Item 19 - Board Member Comments

Member Bob Witherow announced that the Education Committee meeting planned last week was cancelled due to the snowstorm, but they would be having the meeting Thursday, April 6, from 9:30-11 am at the Middle School.

Member Tanya Parker-Hughes shared that even though she didn't make the last meeting, she had the opportunity to watch it on-line. She wondered if she was missing anything, stating that Mrs. Sadaghiani referred a few times to keeping the attendance officer and she didn't recall seeing anywhere that the position was being cut. Mrs. Sadaghiani explained that she did not make the comment because the position was in danger of a cut, but wanted to make sure that going forward we kept that valuable position.

Mrs. Parker-Hughes wanted the public to know that her comments at previous Board Meetings regarding class sizes and sections was in no way saying that she wanted teaching positions cut. She just wanted to clarify that she meant that we need to be willing to review how we set up our classes and change how we do things. She would also like public clarification from Mr. Marotta on some points of his presentation.

Mrs. Parker-Hughes congratulated both the January Graduates and the TASC Program graduate. She then added that she felt that when a person signs up for the Public Comment section that every member of the Board should be making eye contact with the person speaking to show the person respect and that they are listening to what is being said.

Member Flo Santini wanted the public to know that the 42/97 bridge will be closing this week until June 25th. She also wanted to thank everyone who heeded the state of emergency so that everyone could do their jobs and clear the roadways. She wanted to say a special thank you to the PJPd for going to get the nurses and driving them into the hospital during the state of emergency. She stated the public should heed state of emergency warnings when issued and let the crews do their jobs to make sure we are all safe.

The PJHS Chorus is unavailable to perform at the April 4 Vigil. Mrs. Santini is looking into other alternatives including the Broome Street Band and the Goshen HS Choir but she would really like the kids from our district to perform. Other Board Members suggested asking the MS Chorus to perform, and Mr. Bongiovi stated he would look in to it. Mrs. Santini reiterated that the Vigil would be on April 4, 2017 at 5:30 pm.

Member Valerie Maginsky urged the public to check out the Port Jervis City website for the latest events. She said that applications were now available online for the citywide Yard Sale taking place on Saturday, May 6. She encouraged the public to check out the city website for upcoming events. Mrs. Maginsky congratulated the January graduates and the TASC Program graduate. She stated that it is not until you move through this process that you can continue in life – without a HS diploma

or equivalency, you are stuck, so she is very proud that these young people stuck with it and succeeded. She also wished to compliment and congratulate the winter sports athletes.

Member Bob Witherow wanted to respond to Mrs. Parker-Hughes' remark and stated that he took exception to applying it to the entire Board. He stated that he thinks she should have spoken privately to the Members and not in public session.

Member Cathy Sadaghiani thanked Montague Board Member Linda Spinapolicie for joining us for the evening's meeting. She also congratulated the graduates and all those supportive of getting them there.

Agenda Item 20 - Dates to Remember

Vice-President Sadaghiani read the dates to remember.

Agenda Item 21 - Adjournment

Tanya Parker-Hughes moved, seconded by Flo Santini to adjourn the meeting at 8:02 pm. Motion carried with an 8-0-1 vote.

Agenda Item 22 – Budget Presentation/Workshop

There was a Budget Presentation/Workshop for the Members after the Adjournment of this meeting. Another Budget Workshop will be held at the April 4 meeting.

The Port Jervis City School District Board of Education will hold its next Regular Meeting/Budget Workshop on Tuesday, April 4, 2017 at 7:00 p.m. in the High School Cafeteria.

Transcribed by *Kristen M. Lopez*
Kristen M. Lopez, Clerk of the Board
Port Jervis Board of Education

03/21/2017