

**BOARD OF EDUCATION  
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS  
PORT JERVIS, NEW YORK**

**BOARD MEETING  
HIGH SCHOOL CAFETERIA  
October 17, 2017**

**6:00 PM – Executive Session  
7:00 PM – Business Meeting**

***MISSION STATEMENT***

*The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.*

**AGENDA**

**BOARD OF EDUCATION NORMS**

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

**1. Opening**

- Call to Order

**2. Motion to Enter into Executive Session for the Purpose of:**

- Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- Discussing proposed, pending or current litigation.

**3. Regular Session Resumes**

- Pledge of Allegiance
- Moment of Silence

**4. Presentation(s)**

- School Accountability – *Mike Rydell, Asst. Supt. for Instruction*

**5. Public Comment**

**6. Administrative Reports (as available)**

- Lorelei Case, Assistant Superintendent for Business
- Mike Rydell, Assistant Superintendent for Instruction
- Ruth Zuclich, Interim Superintendent of Schools

**7. Consent Agenda Items:**

- a. **Minutes from the October 3, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Committee on Special Education Minutes (Section 1, Minutes)**
  - **CSE Meeting Dates:** September: 22,25,26,27,28,29 October: 2,3,4,5,6
  - **CPSE Meeting Dates:** September: 29 October: 5
- c. **FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**
- d. **Financial Reports for September, 2017 (Section 1, Financial Reports):**
  - a. Treasurer’s Report (Section 1, FR-1)
  - b. Appropriation Status Detail Report (Section 1, FR-2)
  - c. Revenue Status Report (Section 1, FR-3)
  - d. Check Warrant Report (Section 1, FR-4)
  - e. Budget Transfer Schedule Report (Section 1, FR-5)

**8. Appointments (Section 1, Personnel)**

**A. Substitute Teachers/RN’s:**

***Bold=Home Tutor**      \*Denotes College Students*

<i><b>A = Certified</b></i>	<i><b>B= Bachelor’s Degree</b></i>	<i><b>C = 48 or More College Credits</b></i>	<i><b>Nurse ** Denotes RN</b></i>
<b>John Hankins</b>	Joseph Bell	Robert Breault	<b>**Cheryl Porter</b>
<b>Jessica McInerney</b>			

**9. Approval to Reinstate Alan Holtzer as Interim Athletic Director**

**BE IT RESOLVED**, that the Board of Education, upon the Superintendent’s recommendation, herewith extends the appointment of Alan Holtzer as Athletic Director until close of business on November 14, 2017.

**10. Approval of Food Service Vendor Contract and Rider to Vendor Contract between the Port Jervis City School District and Easter Seals/Project Discovery (Enclosure no. 1)**

**11. Policies (Enclosure no. 2):**

**First Reading**

**Policy No. 5630 – Facilities: Inspection, Operation and Maintenance**

**Deletion of Policy**

**Policy No. 7515 – Pediculosis (head lice)**

- 12. Discussion – Budget Parameters**
- 13. Discussion – Board Building Tours**
- 14. Discussion – Audit Committee Meeting Date**
- 15. Discussion – Board Retreat**
- 16. Board Member Comments**

**17. Dates to Remember**

October 18	<ul style="list-style-type: none"> <li>• HS Underclassman Picture Day</li> </ul>
October 20	<ul style="list-style-type: none"> <li>• HS Production “Little Shop of Horrors”, HS Auditorium, 7pm</li> </ul>
October 21 (Saturday)	<ul style="list-style-type: none"> <li>• HS Production “Little Shop of Horrors”, HS Aud., 2 pm &amp; 7pm</li> </ul>
October 23-27	<ul style="list-style-type: none"> <li>• Red Ribbon Week</li> </ul>
October 26	<ul style="list-style-type: none"> <li>• College Financial Information Night, HS Aud., 7pm</li> <li>• HBE PTA Meeting, HBE Library, 3:30 pm</li> </ul>
November 1	<ul style="list-style-type: none"> <li>• HS College Fair, HS Gym, 9:30 am</li> </ul>
November 3	<ul style="list-style-type: none"> <li>• MS Picture Makeup Day</li> <li>• HBE Picture Makeup Day</li> </ul>
November 4 (Saturday)	<ul style="list-style-type: none"> <li>• SAT Exam, PJHS, 7:30 am</li> </ul>
November 7	<ul style="list-style-type: none"> <li>• Superintendent’s Conference Day - No School for Students</li> </ul>
November 10	<ul style="list-style-type: none"> <li>• Veteran’s Day (Observed) – Schools Closed</li> </ul>
November 13	<ul style="list-style-type: none"> <li>• MS PTA Meeting, MS Auditorium, 6:30 pm</li> <li>• Washington DC Trip Informational Meeting for 8<sup>th</sup> Grade Parents, PJMS Auditorium, 6-6:30 pm</li> </ul>
November 14	<ul style="list-style-type: none"> <li>• Board of Education Meeting, HS Café, 7:00 pm</li> </ul>

**18. Adjournment**

*The Port Jervis City School District Board of Education will hold its next Regular Meeting on **Tuesday, November 14, 2017** at 7:00 p.m. in the High School Cafeteria.*