

**BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK**

BOARD MEETING

HIGH SCHOOL CAFETERIA

November 14, 2017

6:00 PM – Executive Session

7:00 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

- Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- Discussing proposed, pending or current litigation.

3. Regular Session Resumes

- Pledge of Allegiance
- Moment of Silence

4. Presentation(s)

- Student Representatives – *Shannon Klotz & Bryn Hendershot*
- Goal Implementation – *ASI Mike Rydell & ASB Lorrie Case*

5. Public Comment

6. Administrative Reports (as available)

- Lorelei Case, Assistant Superintendent for Business
- Mike Rydell, Assistant Superintendent for Instruction
- Ruth Zuclich, Interim Superintendent of Schools

7. Consent Agenda Items:

a. Minutes from the October 17, 2017 Meeting of the Board of Education (Section 1, Minutes)

b. Committee on Special Education Minutes (Section 1, Minutes)

- **CSE Meeting Dates:** October: 10,11,12,13,16,17,18,19,20,23,24,25,27,30,31 November: 3
- **CPSE Meeting Dates:** October: 6,10,11,30 November: 2,3,6

c. Financial Reports for October, 2017 (Section 1, Financial Reports):

- Treasurer's Report (Section 1, Report FR-1)
- Appropriation Status Detail Report (Section 1, Report FR-2)
- Revenue Status Report (Section 1, Report FR-3)
- Check Warrant Report (Section 1, Report FR-4)
- Budget Transfer Schedule Report (Section 1, Report FR-5)

d. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)

e. Resignations (Section 1, Personnel)

f. Retirements:

Name: Patricia DeMono
Position: Teacher-Aide
Assignment: HBE
Effective: May 14, 2018

8. Appointments (Section 1, Personnel)

A. Support Staff:

Name: David Roda
Position: Cleaner - Probationary
Assignment: District Wide
Reason: Vacancy No. 2013
Probation: 8-26 weeks
Effective: November 15, 2017
Salary: \$15.07 – Step 1 (2016-2017)

Name: Lane, Tanya
Position: Cleaner - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: November 15, 2017 (pending fingerprint clearance)
Salary: \$15.07 – Step 1 (2016-2017)

Name: Mapes, Justin
Position: Cleaner - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: November 15, 2017 (pending fingerprint clearance)
Salary: \$15.07 – Step 1 (2016-2017)

Name: Mesti, Shawna
Position: Cleaner - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: November 15, 2017 (pending fingerprint clearance)
Salary: \$15.07 – Step 1 (2016-2017)

Name: Cruz Moran, Diana
Position: Cleaner - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: November 15, 2017 (pending fingerprint clearance)
Salary: \$15.07 – Step 1 (2016-2017)

Name: Joyce Rivera
Position: Cleaner - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: November 25, 2017 (pending fingerprint clearance)
Salary: \$15.07 – Step 1 (2016-2017)

Name: Angelique Wathey
Position: Cleaner - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: November 15, 2017
Salary: \$15.07 – Step 1 (2016-2017)

B. Substitute Teachers/RN's:

**Denotes College Students*

Bold=Home Tutor

<i>A = Certified</i>	<i>B= Bachelor's Degree</i>	<i>C = 48 or More College Credits</i>	<i>Nurse ** Denotes RN</i>
Michele Gebele	Ashley Wortman	Lauren Kalantgis	
Christina Moscatello		Noah Knesel	

C. Co-Curricular and Coaching Positions for the 2017-2018 School Year – Vacancy No. 1976

- Sarah Beirne:** Volunteer Girls' Basketball Coach
- Jason Gunderman:** Volunteer Girls' Basketball Coach
- Sandra Murray:** Public Relations, High School - \$718 stipend
- John Quinn:** *Resignation*, Varsity Boys Golf Coach
- George Rollman:** Volunteer Boys' Basketball Coach

9. Approval of Tenure Appointment Recommendation

Nancy Rascona: Tenure Area: Special Education Effective: November 20, 2017

10. Approval of Lead Evaluator of Teachers Re-Certification for the 2017-2018 School Year as Follows:

Brett Cancredi, Nicole Ey, Jared Kahmar, Jean Lain, Anthony Lazzaro, Andrew Marotta, David Marr, Heidi Nyland, Thomas Rickard, Matthew Wentworth

11. Approval of Lead Evaluators of Teachers and Principals for the 2017-2018 School Year as Follows:

Lorelei Case, Mike Rydell

12. Approval of 2018-2019 Budget Parameters (Enclosure no. 2)

13. Approval of 2018-2019 Budget Calendar (Enclosure no. 3)

14. Approval of Contract between the Columbia Teachers College Reading and Writing Project Network and the Port Jervis City School District (Enclosure no. 4)

15. Approval of Dental Screening Arrangement between the Port Jervis City School District and Aesthetic Dentistry (Enclosure no. 5)

16. Approval to Appoint BCA Architects and Engineers to Assist in the Port Jervis Middle School Analysis and Districtwide Programming Analysis (Enclosure no. 6)

17. Approval to Accept Donation from the Port Jervis Educational Foundation/Marian Cooper Community Foundation for \$2,610 to the Port Jervis Senior Cheerleader Disney Trip

18. *BE IT RESOLVED* that pursuant to Education Law 913, the Employee discussed in executive session is hereby directed to report for a medical examination in order to determine the mental/physical capacity of such person to perform her duties as an employee of the Port Jervis City School District. Said medical examination shall be before Dr. Allen Rubenstein on Tuesday, December 5, 2017 at 1:00 pm at his office located at 101 W. 79th Street, Suite 3B, New York, New York 10024 and on any subsequent days Dr. Rubenstein may require to complete said exam; and

***BE IT FURTHER RESOLVED* that the Employee be directed to produce any and all medical records related to the present state of her health for the past three years to the District by November 22, 2017.**

19. Approval to Reinstate Alan Holtzer as Interim Athletic Director

***BE IT RESOLVED*, that the Board of Education, upon the Superintendent's recommendation, herewith extends the appointment of Alan Holtzer as Athletic Director until close of business on December 12, 2017.**

20. Policies:

Second and Final Reading

Policy No. 5630 – Facilities: Inspection, Operation and Maintenance

21. Committee and Liaison Reports (as available)

- a. Policy Committee – *Cathy Sadaghiani*
- b. DLT Liaison – *Bob Witherow*
- c. Safety Committee Liaison – *Flo Santini*
- d. Health/Wellness Committee – *Flo Santini*
- e. Port Jervis Liaison – *Valerie Maginsky*
- f. Deerpark Liaison – *Flo Santini*
- g. Education Liaison – *Tanya Parker-Hughes*
- h. OCSBA Delegate – *Debbie Lasch*
- i. NYSSBA Delegate – *Valerie Maginsky*

22. Board Member Comments

23. Dates to Remember

November 15	<ul style="list-style-type: none"> • MS Presentation, “Parenting in the Media Age”, PJMS Auditorium, 6:30-8:30 pm
November 17	<ul style="list-style-type: none"> • First Marking Period Report Cards issued, grades 7-12
November 20	<ul style="list-style-type: none"> • ASK PTA Meeting, 7pm, ASK Library
November 20 & 21	<ul style="list-style-type: none"> • Elementary Parent-Teacher Conferences • Early Dismissal ASK & HBE, 11:30 am • Elementary First Marking Period Report Cards Issued
November 21	<ul style="list-style-type: none"> • Board of Education Building Tours (starts at HBE), 6 pm
November 22	<ul style="list-style-type: none"> • Thanksgiving Break – Schools Closed
November 23 & 24	<ul style="list-style-type: none"> • Thanksgiving Break - Schools and District CLOSED
November 28	<ul style="list-style-type: none"> • ASK Picture Make-up Day
November 30	<ul style="list-style-type: none"> • High School Underclassmen Picture Make-Up Day • HBE PTA Meeting, HBE Library, 3:30 pm • CHANGE IN DATE: The PJHS Winter Concert Scheduled for Nov. 30 is moved to December 19
December 4	<ul style="list-style-type: none"> • Middle School Winter Concert, HS Auditorium, 7 pm
December 5	<ul style="list-style-type: none"> • ASK Winter Concert, HS Auditorium, 7 pm
December 6	<ul style="list-style-type: none"> • MS Presentation, “Let’s Talk About Cyberbullying” PJMS Auditorium, 6:30-8:30 pm • HBE Winter Concert, HS Auditorium, 7 pm
December 11	<ul style="list-style-type: none"> • Middle School PTA Meeting, PJMS Auditorium, 6:30 pm
December 12	<ul style="list-style-type: none"> • High School PTSA Meeting, HS Rm. 126, 6 pm • Audit Committee Meeting, HS Guidance Suite, 6pm • Board of Education Meeting, HS Café, 7 pm

24. Adjournment

The Port Jervis City School District Board of Education will hold its next Regular Meeting on **Tuesday, December 12, 2017** at 7:00 p.m. in the High School Cafeteria.